



## Annual General Meeting

Thursday 22<sup>nd</sup> May 2025

One Great George St, London

**Chair** Ann Carruthers, ADEPT President (Leicestershire County Council)  
**Attendees & apologies** See end of document  
**In attendance** Hannah Bartram (Chief Executive Officer), Kylie Russell (Deputy Chief Executive Officer), David Dale (ADEPT Policy Officer), Helen Leach (Secretariat)

No.	Item	Presented by
1	<b>Welcome and apologies</b>	Ann Carruthers
2	<b>Minutes of last Annual General Meeting</b> The minutes of the 2024 Annual General Meeting were signed off.	Ann Carruthers
3	<b>Matters arising</b> There were no matters arising.	Ann Carruthers
4	<b>Annual reporting</b> 4.1 Annual review 2024/25 and Forward plan 2025/26 <u>Key points</u> <ul style="list-style-type: none"><li>• Membership has been static.</li><li>• We have had a number of corporate partners choose not to renew their membership but these spaces have been filled with new corporate partners.</li><li>• We ran 7 events last year, with attendance ranging from 50-250 people per event.</li><li>• Training/development<ul style="list-style-type: none"><li>○ Leadership Pathway Programme for aspiring directors was a success and we are running it again this year.</li></ul></li><li>• Live Labs 2 is going well; the 2<sup>nd</sup> Expo took place in March and was followed by a parliamentary reception in April.</li></ul>	Hannah Bartram

	<ul style="list-style-type: none"> <li>Woodland Creation Accelerator Fund: has been wrapped up and the final reports have been issued.</li> <li>Rapid Adaptation Pathways Assessment toolkit has been launched.</li> </ul> <p>4.2 Financial report 2024/25</p> <p><u>Key points</u></p> <ul style="list-style-type: none"> <li>We have a budget deficit this year – this is due to delays in corporate partners paying fees that were due in the last financial year and lower income than expected from the Autumn Conference.</li> </ul> <p>New initiatives</p> <ul style="list-style-type: none"> <li>Digital academy in partnership with Multiverse</li> <li>Carbon Leadership Programme in partnership with Proving Services</li> </ul> <p>Both of these initiatives will bring in income for ADEPT.</p> <p><u>Comments</u></p> <p>Angela Jones noted that at UKReiiF lots of interest had been expressed in ADEPT by organisations we are not currently working with. There may be an opportunity to work on webinar series with organisations such as Nature North.</p> <p>Paul Bellotti suggested that ADEPT could link with UKReiiF next year. It was agreed that a stand at UKReiiF would be too expensive for ADEPT but a fringe event, such as the drinks reception we participated in in 2024, might be possible. This will be added as an item on a future Leadership Team meeting agenda.</p>	
5	<p><b>Key board activity updates</b></p> <p>Pre-issued papers contained the highlights from the Subject and Regional Boards. There were no comments.</p>	ALL
6	<p><b>President's update</b></p> <p>Ann had no further updates following her closing conference speech.</p>	Ann Carruthers
7	<p><b>Changes to the President's Team</b></p> <p>7.1 Angela Jones was confirmed as President.</p> <p>7.2 Andrew Cook was elected as 1<sup>st</sup> Vice President#</p> <p>7.3 Katie Stewart was confirmed as 2nd Vice President</p> <p>7.4 Andy Gutherson was elected as 2nd Vice President</p> <p>All members were in favour of these appointments.</p> <p>The Chain of Office was handed by Ann Carruthers to Angela Jones.</p>	Ann Carruthers

<b>10</b>	<b>Any other business</b>  None raised	Ann Carruthers
<b>11</b>	<b>Formal close</b>	Ann Carruthers

### **Attendees**

Grahame Bygrave, Norfolk County Council  
 Angela Jones, Cumbria County Council  
 Andrew Cook, Suffolk County Council  
 Nigel Riglar, South Gloucestershire Council  
 Carolyn McKenzie, Surrey County Council  
 Katie Stewart, Surrey County Council  
 John Lamb, Special Honorary member  
 Paul Bellotti, East Riding of Yorkshire Council  
 Janna Walker, Leicestershire County Council  
 Sophie Broadfield, Bath & North East Somerset Council

### **Apologies**

Andy Gutherson, Lincolnshire County Council